



## REMOTE DEPOSIT

### SIGN ON

To log in to your secure online Remote Deposit customer portal, visit [www.stonegatebank.com](http://www.stonegatebank.com), scroll down to the lower left corner and click on the words “LOG IN” above “Remote Deposit,” or open your web browser, go to <https://smartpay.profitstars.com/business/login/stonegatebank> and enter the following:

**User Name:** [User Name]  
**Temporary Password:** [Password]  
**Company:** [Company]

After you log in, you will be prompted to enter a new password which requires **8 characters including at least 1 capital letter, 1 lower case letter, and 1 numeric digit.**

If you are logging in as the administrator, click on ADMIN, then Add User, and fill in the required details, making note of the user’s assigned temporary password. Be sure to click on UPDATE to save all information.

If you are a user, please refer to our Remote Deposit Reference Guide, or appropriate User Guide based on your scanner type (batch or single-feed), which can be found on our website at:

[https://www.stonegatebank.com/files/Remote\\_Deposit\\_Reference\\_Guide\\_1016.pdf](https://www.stonegatebank.com/files/Remote_Deposit_Reference_Guide_1016.pdf)

### CUSTOMER SERVICE

#### Stonegate Bank Commercial Services

Monday – Friday, 8:30 am – 5:00 pm  
Toll Free (844)635-2444